

Principles of Tunghai University 2015 Academic Year Student Dormitory Application Job

I. Purpose: To facilitate the students to apply the dormitory and to take into account principles of fairness and justice, hereby the principles are enacted.

II. Basis: handle according to the student dormitory management measures and the implementing program of common grant measures.

III. Allocated scenario for the number of beds:

Distinction		Total number of beds	Undergraduate freshmen	Self-improvement bedroom	International exchange students	Reserved beds		Ballot beds				Remarks	
						Director of the building	Point collection guarantee	Graduate students (freshman)	Graduate students (former students)	Transfer students	Undergraduate students (old students)		
Boy student dormitory	Boy student dormitory area	2082	1624	1217	34	70	31	52	16	10	4	190	<p>1. When the number of the general guarantee applicants exceeds beds in that building, serial numbers are attained by drawing lots, and then according to their serial numbers allocate accommodation buildings.</p> <p>2. Number of ballot beds for graduate students (former students) and the university section (old students) shall deduct the number of beds for general guarantee application.</p> <p>3. 30 girl student district does not provide general guarantee applications.</p> <p>4. Student Housing Service Division retains the right to change the application buildings.</p>
	Teaching area two boy students		458	372	14	0	8	6	4	4	2	48	
Girl student dormitory	Girl student dormitory area	3106	2110	1362	17	142	33	140	0	0	8	408	
	30th building girl students		308	100	4	88	4	70	20	22	0	0	
	Teaching area two girl students		688	578	8	0	12	40	4	6	0	40	

IV. Those who have one of the following circumstances, shall not apply for dormitory within one year:

- (I) They are seized for transferring the beds privately.
- (II) They violate the provisions of the dormitory. In the academic year deduction of points accumulates more than 5 points (inclusive).
- (III) They apply for sleeping out in the long run for more than half of the semester.

V. Beds application:

(I) Retention of beds:

1. Building directors' beds: they take on the posts of building directors in 2015 academic year.
2. Point collection guarantee: when they participate in point collection from student dormitory accommodation service learning in 2014 academic year (point calculation deadline: 104/3/31), the number of points has to be up to more than 30 points, and according to the level of the number of points apply for beds sequentially.

(II) The ballot beds:

1. The general guarantee students:

- (1) Those who are licensed with disability certificates.
- (2) A poor family shall present the low-income or middle low income household certificate approved by township, town or municipal district office (village, borough head's proof will not be accepted).
- (3) Students from offshore islands must submit proof of residence and with affidavit ensure no relatives buy property in Taiwan. (Freshmen since 2015 academic year do not have guarantee.)
- (4) Foreign students of a formal enrollment. (Freshmen since 2015 academic year do not have guarantee.)

2. Graduate students (Old students): after the number of beds available for application by graduate students (old students) deducts the number of beds for general guarantee, computer draws lots to generate serial numbers.

3. Undergraduate students (Old students): after the number of beds available for application by undergraduate students (old students) deducts the number of beds for general guarantee, computer draws lots to generate serial numbers.

4. Transfer students and postgraduate freshmen: in application period with the report notice reach Student Housing Service Division to register, then computer draws lots to generate serial numbers.

(III) The candidate beds: after May 4 and September new students move in, handling the candidate job of the remaining beds will be announced separately.

VI. The date of the application:

(I) Point collection guarantee and general guarantee students: from April 13 to April 14, 2015.

(II) Graduate students and the University old students: from April 25 to April 28, 2015.

(III) Graduate school freshmen and transfer students' beds: after the school announces a list of successful candidates, it will be noticed and known to all separately.

VII. The mode of application:

(I) Register on Internet: All bed applications must first enter into the student information system to input student number and password, click on the accommodation request / inquiry in club and accommodation for bed application registration.

(II) The general guarantee beds: having completed the web registration, those who apply for the general guarantee beds, shall hold the relevant proof of identity (photocopy is allowable), to reach various District Offices of Student Housing Service Division for identification procedures prior to **16:00 on April 15**. If overdue or substandard procedures, they are deemed waiver. But when the number of the general guarantee applicants exceeds the number of beds in their buildings, serial numbers will be gained out of drawing lots at 10:00 am on April 16, and then according to their serial numbers accommodation buildings are allocated.

(III) Regarding the ballot beds (including old graduate students), computer balloting is presided by assistance from the Ministry of Life Promotion, Student Association at 9:30 am on April 29 (Wednesday) at Xi building.

VIII. Results announcement: ballot results are announced in web page of Student Housing Service Division, paper copy posted on bulletin board of Student Housing Service Division. The students applying for beds are asked to be sure to visit and view. It will not be notified individually. If the bed lots fall on them, that is deemed to accommodate. Accommodation fee is directly printed on registration pay-in slip of the next academic year. Bedroom combination date is to be announced separately.

IX. Notes:

(I) The accommodation application is for a academic year in principle. Bed winning students who wish to give up bed, shall reach Student Housing Service Division prior to **May 8 (Friday) to handle abandonment**. Those who do not tackle in the aforementioned time, are deemed to accommodate.

(II) Once we discover any private assignment of the beds, immediately cancel the accommodation qualifications.